

Mayfield School Statement on Provider Access for Post 16 Education and Training Opportunities 2022-2023

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

The following is relevant to the secondary provision of our School.

Pupil entitlement: All pupils in years 8-11 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.

- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events.

- to understand how to make applications for the full range of academic and technical courses.

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (Years 8 and 9) and two encounters for pupils during the 'second key phase' (Years 10 and 11).

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers.
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider. (including the opportunity to meet staff and pupils from the provider)
- answer questions from pupils.

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the [Making it meaningful checklist](#).

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

Previous providers

In previous terms/years we have invited the following providers from the local area to speak to our pupils:

City Of Portsmouth College (COPC), Havant South Downs College (HSDC), Fareham College, Chichester College, University Teaching College (UTC), Sparsholt College, University of Portsmouth, Royal Navy, Royal Army, Portsmouth Education Training and Apprenticeships (PETA), HTP Apprenticeship College, Steve Willis Training Centre.

We also invite local employers into our careers fayre and events to help raise pupil's awareness of Labour Market Intelligence (LMI) data and types of businesses. Some employers we use are British Aerospace Systems (BAE), AirBus, Hair Ott, HaHa Academy, Biscoes, Portsmouth City Council, NHS and more which we review annually.

Destinations of our pupils

From our 2022 leavers the pupils moved to range of providers in the local area after school. There is only 1/186 who has an unknown destination and they have moved out of the area.

From our 2021 leavers our year pupils moved to range of providers in the local area after school and have remained in employment, education, or training. There are only 4 pupils from this year who are unemployed but seeking employment.

Management of provider access requests

Procedure

A provider wishing to request access should contact Mrs Denford – Careers Leader

Telephone: 02392 693432; Email: denfordr@mayfield.portsmouth.sch.uk

There is also a general careers email address for information related to careers and post 16 destinations: careers@mayfield.portsmouth.sch.uk

Opportunities for access

Mayfield has several events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers. Please contact our Careers Leader to identify the most suitable opportunity.

We have a Careers programme integrated into our Secondary School Tutor system termly. This includes tutor activities and a house assembly for all pupils, please contact the Careers Leader for opportunities to visit in these sessions. We work with EBP South who are always looking for volunteers to train to help with delivery of their programme within our school.

We can forward on correspondence for open events or online prospectuses. We can share on our social media posts relating to open events or opportunities for pupils to investigate their options. We can also share opportunities digitally around the school on our in-house TV system. Again, please email the Careers Lead with any information to be shared digitally with the pupils in the school.

In the spring term we welcome outside speakers in to talk and interact with all pupils across all subject areas about a future career path or aspiration. If you feel you would like to contribute to this provision again, please contact the Careers Lead.

The following table provides the six-provider encounter required by law plus some additional pre planned events.

Year Group	Term	Visitor	Purpose
Year 8	Spring Term 1	City of Portsmouth College	Assembly-Technical Qualifications awareness talk
	Spring Term 2	Steve Willis Training Provider	Talk about Gas, Plumbing and Electrical Qualifications (ITP)
Year 9	Spring Term 1	City of Portsmouth College	Assembly-Technical Qualifications awareness talk
	Spring Term 2	UTC	STEM Careers and their opportunities with technical qualifications and their 6 th form offer (ITP)
Year 10	Spring Term 1	City of Portsmouth College	Assembly-Technical Qualifications awareness talk
	Spring Term 2	HTP	Option awareness talk for post 16 (ITP)
Year 11	Autumn Term 1	PETA	Post 16 Options talk about their qualifications they offer (ITP)
	Autumn Term 1 and 2	Post 16 providers including: COPC HSDC Fareham College Chichester College UTC Sparsholt College Armed Forces	Year group assembly about their qualifications and opportunities.
	Spring Term 1	City of Portsmouth College	Assembly-Technical Qualifications awareness talk
	Spring Term 2	University of Portsmouth Apprenticeship Provider	Sign up session for Year 11 for degree apprenticeships (ITP)

There are more opportunities to come in in the second table therefore please contact the Careers Lead for the most suitable opportunity for you.

This table highlights some of the opportunities you have available to access our pupils:

Year Group	Autumn Term	Spring Term	Summer Term
Year 8	PSHE Careers related topic in the curriculum	Parents evening	
Year 9		EBP: Speed Networking event Parents evenings Planning your future workshop (around option choices) and ICAN session	
Year 10	Parents evening In School Careers Fayre Careers and Apprenticeship Fayre Meeting with Careers Practitioner	EBP: Interview Preparation Day EBP: Mock interview Apprenticeship Bus Scheme of work in CPR unit Meeting with Careers Practitioner	College Taster Day visit Next Steps Assemblies Meeting with Careers Practitioner
Year 11	Parents evening 1 In school Careers Fayre Weekly Assemblies Meeting with Careers Practitioner Focused workshops on your choices in tutor time Break and Lunch time	Parents evening 2 Weekly Assemblies Focused workshops on your choices in tutor time Break and Lunch time Meeting with Careers Practitioner	Focused workshops on your choices in tutor time Break and Lunch time CPR lessons Summer 2 Meeting with Careers Practitioner

Premises and facilities

The school will make the main hall, classrooms or confidential meeting rooms available for discussions between the provider and students, as appropriate to the activity.

The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with the reception team. This will be available to the pupils in the 'Wilkie Library' within the school which is managed by the school librarian and pupils have access to.

Providers are also able to leave a copy of their prospectus with the school dedicated Careers Advisor provided by EBP, please address to the Careers Advisor at Mayfield School.

The Careers Leader is also happy to distribute a prospectus to each of the schools Tutors and Heads of House, and all the relevant alternative provision within our school for reference of all pupils.

Approval and review

Approved by the board of Governors 10/11/2022, and amended on 5.7.23. This will be reviewed in September 2023 for the academic year 2023-2024. This is signed by the Careers Lead and Assistant Head Teacher for Careers. Also by the Careers Link Governor.

Next review: September 2023

Careers Lead



Rebecca Denford

Assistant Head Teacher



Steph Bartlett

Careers Link Governor



Richard Buchan

Date: 23/11/22